



**Meeting Minutes  
Utah Communications Authority's  
Public Safety Advisory Committee  
Monday September 25, 2023 at 2:00 PM**

**1. Welcome, Tracy Glover;**

**2. Roll Call;**

Tracy Glover  
Mike Phillips  
Rob Nelson  
Clint Smith  
Darin Adams

Neil Johnson  
Brian Gwillam  
Travis Trotta for Mike Rapich  
Lynne Yocom

**Nine on the call make a quorum so going ahead.**

**3. Motion to approve meeting minutes from August 28, 2023.**

Darin Adams moved to approve. Brian Gwillam to second. All in favor.

**4. Committee Members Terms/Reappointments – Tina Mathieu**

Chief Darin Adams is willing to stay until replaced, so we need a law enforcement rep from third or fourth class. We need Andy Smith to reapply or someone from an agency that represents EMS to take his place. Mike Mathieu and TJ Brewer were re-appointed during the Board meeting on 9/20. Chief Gwillam can assist with someone to replace Chief Adams.

**5. Stakeholder's Meeting in November in St. George – Tina Mathieu**

November 7 & 8 are the dates. It is free to attend but we would like registration to anticipate food and space. Discussion of the agenda that can be found on the website when registering. Discount hotel rooms will be available. Discussion of breakout meetings, all committees will meet. Agenda can be found on the website. We would like as many public service personnel as possible in attendance.

**6. Radio Division Update – Phil Krebs**

Compliance discussion regarding phase 2. There will be no requirements for old radios,

only new radios and no restrictions at this time. The advantages of phase 2 are that all channels would double the amount of talk groups. In the future, we hope that the usage rate will be easier as well.

Backhaul status has ongoing testing right now. The backhaul installed over the past years were tested and will need to be retested to ensure clear signals. We will cut over for testing then cutover permanently to ensure minimal problems. We will be testing each radio at each PSAP site, especially with the paging system. Each pager must understand the pages coming through. There are 1442 different tones over a few hundred radios.

The biggest hurdle and/or concern at this time is getting symphony consult set. There are many VHF resources that may be undocumented, meaning those will have a channel but we do not know where the radio is located. We are in the process of tracking down resources.

We need to have another sub-committee meeting. The invite will be sent out soon.

**7. Interop Division Update – Mike Veenendaal**

We are continuing to provide programming classes. We will add classes as needed and have discussed going to the more rural sites. We want everyone to have a chance to attend training and ask questions. We will need to perform another clean up with building feet maps and personalities. We have about 2000 talk groups at this time. We want to ensure the personalities are correct in the beginning. We have a lot of information to input and it is very important to check the correct boxes. All are different so it takes time and attention to detail.

**8. Motion to Adjourn.**

Brian Gwilliam motioned to adjourn. Clint Smith seconded the motion.

**Next Meeting will be at the Stakeholder's Meeting on Wednesday, November 8<sup>th</sup> at 9:15 am**