



**Utah Communications Authority (UCA)
PSAP Advisory Committee Meeting Agenda**

Date: March 2, 2026

Time: 1:00 PM

Location: [Teams](#) link – remote only

1. Welcome & Attendance-Lisa Kehoe

2. Approval of Previous Meeting Minutes-Lisa Kehoe

- January 14, 2026

4. Layton PSAP Request-Lisa Kehoe

- Reallocation of five (5) VESTA positions
- Reallocation of six (6) L3H Radio positions
- **Presenter:** Karl Kuehn, Communications Manager, Layton City Police Department

5. Springville PSAP Request-Lisa Kehoe

- Addition of one (1) VESTA 911 call-taking position
- Addition of one (1) L3H Radio position
- **Presenter:** Brenda Butterfield, Public Safety Dispatch Supervisor, Springville 911 Dispatch
- Supporting documentation attached

6. Review of Minimum Standards and Best Practices-Lisa Kehoe

- Discussion of subcommittee assignment
- Minimum Standard #10 – Continuity of Operations (COOP) Planning
- Best Practice #1 – Mental Health Protocol

- Consideration of additional Best Practices:
 - Cybersecurity hygiene (CISA support)
 - Forty-five (45)-day advance notice for PSAP remodel or relocation requests

7. Schedule for Next PSAP Advisory Committee Meeting-Lisa Kehoe

8. Roundtable Discussion

9. Adjournment