

**The Meeting of the Utah Communications Authority's PSAP Advisory Committee**  
**Thursday, October 29th 2020 4:00 P.M**  
**Meeting Location: Telephone Conference Bridge**

***Meeting Minutes***

**1. WELCOME**

Meeting was started by Chairman Justin Grenier

**2. ROLL CALL**

Shelley Peterson-Present

Justin Grenier-Present

Neil Johnson-Present

Karl Kuehn-Present

Beth Todd-Absent

Jack Walkenhorst-Present

Alicia Gleave-Present

Kevin Rose-Present

Travis Trotta-Present

**3. CALL TRANSFER AND CAD TO CAD PROTOCOL**

Justin: We submitted the protocol to the board. UCA had some concerns that wanted to offer input on. We have taken UCA's point and had a couple of meetings with them and hashed out our differences. The updated protocol I sent out represents a reasonable compromise. I think it's important that we all discuss it and make sure we all agree. If we find in the future that there are things that need to be changed we can do it then.

There are two types of changes, grammar/verbiage and substance. We seemed to all be ok with the grammar changes. The changes to substance was in relation to the radio relay section.

UCA didn't want the traffic going over the 700/800 MHz frequencies but only over the backhaul network. There was a concern that in an emergency, we may need to use frequencies. UCA added in footnote allowing it in event of an exigent circumstance.

Travis Trotta and Alicia Gleave both had no issues with it.

Karl Kuehn: I think that it works for us.

Shelley Peterson: Can you just explain if console to console is a shared radio channel is?

Justin Grenier: It is whatever we need it to be in an emergency.

Quin Stephens – It's more of a console to console. It doesn't tie up a frequency and gives PSAPs a dedicated channel so you never have to fight for capacity. In a real emergency there could be a limit on concurrent voice transmission on frequencies. This means you don't have to fight for a frequency. We can set up these console to console for most anyone. Rich County doesn't have consoles so that would be an issue.

Brad Morris – There is no risk of getting a bonk. This is a guarantee that the communication path is going to be there.

Karl Kuehn – The only downside is there will be one more talkgroup that you need to monitor.

Kevin Rose- This will be fine for us

Scott Ruf- This will work for VECC

Justin Grenier- There were other concerns from VECC

Scott Ruf – Under the common cad-to-cad protocol item # 1. The call can only be transferred at the request of the jurisdictional agency. My concern is someone could tell them to transfer all of their calls to them. This would hurt meeting our goals of reducing transfers. What would be my recourse to refuse that request? Perhaps we could clarify when it would be appropriate to transfer a call.

Karl Kuehn – Scotts brings up a good point. The intention was to allow a call to be transferred in situations where it would be better that the call be with the dispatching agency. Perhaps we could change wording to make it more of an exigent circumstance type of thing.

Scott Ruf – I appreciate that. That is one thing I suggested to Justin to tweak the language to do that.

Justin Grenier – I did get some suggestions from Quin for options. One would be to add “only with the originating PSAP's consent” to the end of the sentence. The other would be to add a footnote that says: “Notwithstanding anything to the contrary within these protocols, any PSAP that currently and actively has the voice call (usually the Originating PSAP) has complete discretion over that call, including whether to transfer it to a Jurisdictional Agency. The purpose of this specific protocol is to provide a permissible vehicle for a transfer under rare, not frequent, circumstances.”

I think the second option is the better option.

Scott Ruf – I would lean more to the second option. I don't like the first option because I don't want an argument to break out between dispatchers.

Travis Trotta – We thought we would get into an agreement with our neighboring PSAPs

Alicia Gleave – I also agree with the second option.

Shelley Peterson – Yes I think option 2 and changing the verbiage would help. There are certain calls that should be transferred.

Neil Johnson – I'm with Captain Trotta. I like the agreements between agencies.

Kevin Rose – Would we remove the sentence about only transferring the call if requested by the jurisdictional PSAP?

Quin Stephens – I wrote this with the idea that it would stay

Justin Grenier – Does anyone think this won't work? I did not hear anything from anyone.

Alicia Gleave – Will need to change the header to say console to console instead of radio relay.

Justin Grenier – Is there any other issues? I think the next step is UCA will present this to the next board meeting. \*Justin then confirmed with each committee member to make sure they were good with it. They all were in agreement\* This will go to the board on November 17<sup>th</sup>. Start thinking about the two dispatcher rule for our next meeting. Does anyone have anything else?

Paul Wolden – Why did I find out about this 15 minute before?

Neil Johnson – Sorry that was my fault, I was going to send it out earlier.

Justin – There wasn't really enough time to send it out to the PSAP manager group. Is this OK? Does it work for Beaver?

Paul Wolden – It's going to work for us.

Justin Grenier – Does anyone have anything else?

#### **4. GENERAL PUBLIC COMMENT**

No public comment

#### **5. MOTION TO ADJOURN**

Motion: Kevin Rose

Second: Karl Kuehn

Vote:

Meeting Adjourned