

**The Meeting of the Utah Communications Authority's PSAP Advisory Committee**  
**Wednesday, June 9, 2021 1:00 P.M**  
**Meeting Location: Telephone Conference Bridge**

***Meeting Minutes***

**1. WELCOME**

Meeting was called to order at 13:00 hours by Chairman Kevin Rose

**2. ROLL CALL – PSAP ADVISORY COMMITTEE MEMBERS**

Shelley Peterson-Present

Justin Grenier-Present

Neil Johnson-Present

Karl Kuehn-Present

Beth Todd-Present

Jack Walkenhorst-Present

Alicia Gleave-Present

Kevin Rose-Present

Travis Trotta-Present

**3. MOTION TO ACCEPT MINUTES FROM APRIL 21, 2021 PSAP ADVISORY BOARD MEETING**

Motion: Approve April 21st meeting minutes made by Justin Grenier

Second: Beth Todd

Vote: The motion passed with all in favor.

**4. ESINET/CPE PROJECT UPDATE – MELANIE CRITTENDEN**

Currently at Weber doing admin training for VESTA today and tomorrow.

Bountiful's training is completed and train the trainer is the Friday. Training will be completed for those two PSAPs. Statewide all policy routing meetings have been completed. Appointment has been set for June 16, 09:00-11:00 for all the PSAPs to discuss backup resources.

**Region 1** - Training set for VECC & SLC the week after next. All training for the PSAPs and dispatch centers should be completed the first week of July.

Cutover dates:

Bountiful – June 28 week

Weber – July 5 week

VECC – July 12 week

SLC – July 19 week

TOC & U of U – last week of July

**Region 2** – Circuit work is still being completed. Equipment is inventoried and backroom installation is started. Training being discussed as to a WebEx because of the diverse locations in the region.

Cutover dates slated (pending Director Edmunds approval):

Logan & Rich – August 2 week

Tooele & Box Elder – August 9 week

Sanpete & Millard – August 23 week

Richfield & Price – August 30 week

**Region 3** – Circuit work still being done. All equipment has been shipped. Inventory has been completed at three of the four sites. Training is slated for September 6.

Cutover dates:

Provo & Orem – September 18

Central Utah – September 27

Springville & UVU – October 4

**Region 4** – Circuit work still needs to be completed. Those areas can expect calls for Erick Sorenson or JP Harris. Equipment needs ordered. Training is set for October 4.

Cutover dates:

Kane & Garfield – October 11

Beaver & Cedar – October 18

St. George – November 1

**Region 5** – Circuits need ordered. Erick and JP will be reaching out to this group. Equipment still needs ordered. Training set for November 1.

Cutover dates:

San Juan & Grand – November 15

Emery & Vernal – December 6

Summit & Wasatch – January 3

Clearfield – January 10

Layton & Davis – January 24

The first few regions will be cutting over call handling only and be connected to the current 9-1-1 ESInet. As we progress some may see cutovers for the call handling and the router, but that is still to be determined.

## **5. P25 PROJECT UPDATE – HAROLD CLEMENTS**

Remediating 56 sites this year, last year we did 62. UCA will be doing 35 and L3 Harris has been given 21 of the sites. UCA has completed seven of those and L3 Harris has completed six. UCA has needed to relocate equipment for ten of the sites and that has been completed for eight of them.

Grounding projects are still in progress. Of the 56 sites L3 Harris has completed 30. Everything seems to be moving forward during a very busy year.

## **6. INTEROPERABILITY DIVISION UPDATE – JAMES BAKER**

Working with Mojave County to gain access to Washington County with either radios or a console.

Fire in Morgan and Summit worked successfully together by patching Weber Fire to Event 4 and they were able to communicate.

Continuing to travel around the state to make sure the PSAP folks have the right tools and access to do the job.

Question from Alicia – Is now the time to review the Region Talk Group Map?

James: The way the map is defined is legacy. If there is interest in changing that, there should be a work group in attacking that with this group.

Kevin: If understanding correctly, operations in the regions have changed that there may be a need to looked at by the committee.

Alicia: Correct the main PSAP for many areas have been changed since the regions were established in 2014. There has been a lot of fluctuation in many areas.

Kevin: Does that belong here or with the Public Safety Advisory Committee?

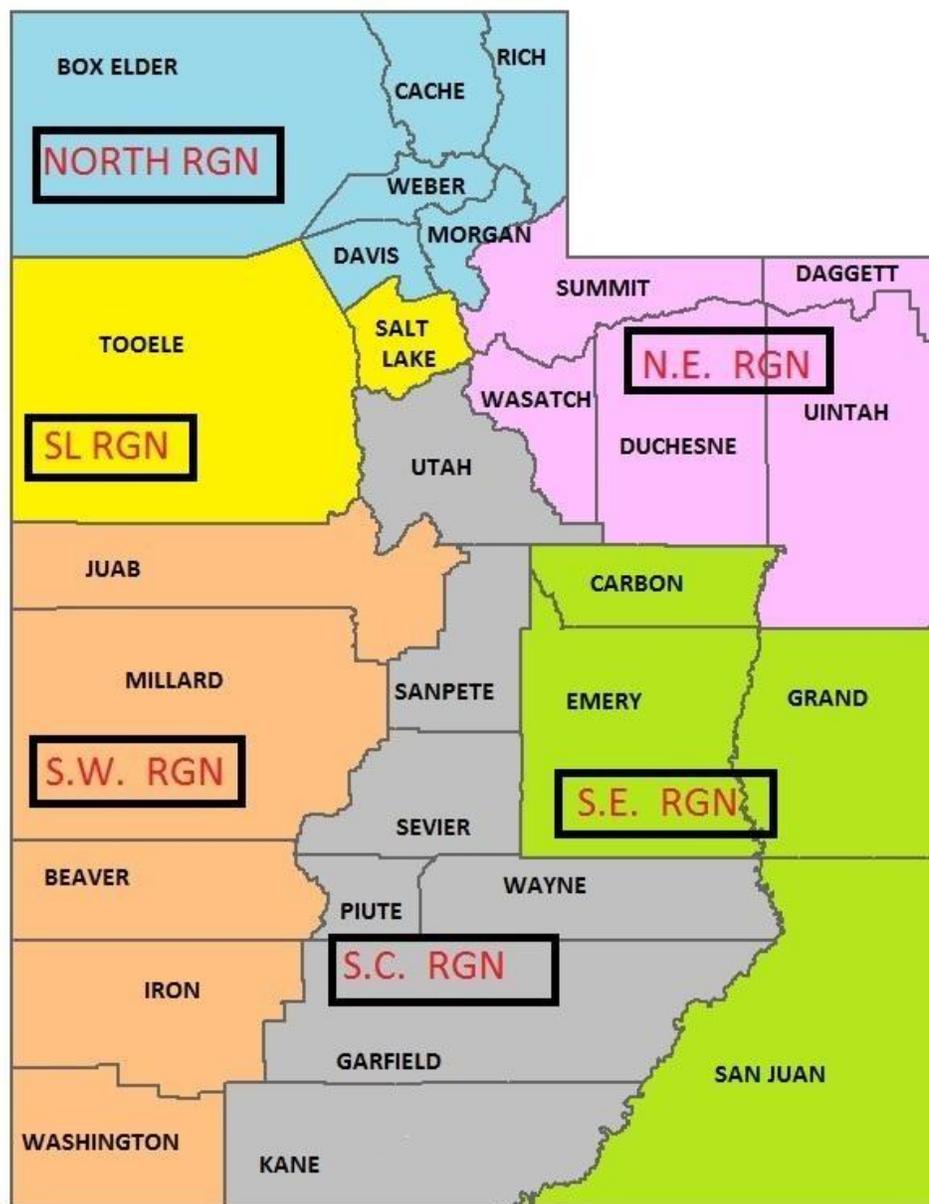
Karl: Both committees should have input with the discussion.

Kevin: Alicia develop a suggestion and we can discuss it. Quin, is there a specific process that we need to follow to look into that.

Quin: Both committees are appropriate to review the map. Having two committees would bring multiple things to the table, when a “senate/house” approach may work well. Pass the suggestion to the other and they can adopt or request changes. Agree it is an appropriate time to look at it because the new system will require all of the radios to be re-programmed.

James: Main concern is that too many PSAPs are monitoring too few talk groups. Be aware of the overall impact so that the centers are not turning it down.

Referred map can be located at: <https://www.uca911.org/how-do-i-talk-to-my-neighbors-using-interoperability-channels>



Kevin: Alicia there are things that you have identified if you can look at those and if everyone else could also look at it and see if you can see any concerns or adjustments.

Alicia: I can look at the areas south of Utah County, however I would not be able to speak to anything north of that.

Karl: James, on the new system, is the number of regions restricted? If we determine that there should be more regions would that create issues?

James: Not at all. This group is critical. It makes sense to diversify and make those groups for those who frequently interact with each other. There is no concern with creating seven or even going to fewer. Open to anything that allows people the best way to get ahold of you, the PSAP in time of an emergency.

Kevin: Let's look at this as a group. That would be a better approach.

Karl: The PSAP Advisory Board or PSAP Directors Group? Hearing different perspectives from each of the PSAPs would be beneficial even if not every suggestion is adopted. July 14, Wasatch County in person.

**Consensus of the board, a couple proposals presented to the PSAP Directors Group would be probably be the most effective place to start and take suggestions.**

James: There is also an ALL CALL and additional functions and features that we don't have today that can be looked at to be in line with the region map.

Kevin: This may be the opportunity to have training classes, because there are features and tools that we should be using, but just don't know that they exist.

## **7. STRATEGIC PLAN UPDATE – KEVIN ROSE**

The recommended changes were sent into the Executive Board, unfortunately it was a file with the original language and not the updated recommendations. This will be on the Executive Boards' next agenda with the correct/updated language.

## **8. R174-1 CONSOLE ALLOCATION FORMULA – KARL KUEHN**

It took longer than expected to get the needed data. I am trying to develop information in a presentable manner. There is a huge variety of how PSAPs operate and utilize their consoles. We are meeting as a subcommittee next week to review. Nothing is ready at this point to be able to provide a suggestion. There needs to be a single standard that is obvious. But it isn't going to be that simple. Trying to have something for the next meeting. It is significantly more complicated than originally thought.

## **9. EXPIRING COMMITTEE MEMBER TERMS**

Four committee members that will expire on June 11, 2021. Letters have been submitted by Justin Grenier and Alicia Gleave. Captain Trotta was approved during the last Executive Board Meeting. Neil Johnson will submit his letter of interest prior to the next Board Meeting.

### **MISC. UPDATES: 9-8-8 SYSTEM**

Kevin: updated 9-8-8 meeting twice a month, there is nothing really significant that would affect us to report at this time.

Justin: With the limited knowledge I have it is shocking how much education needs to be provided for how the system integrates with all of us. It is not as simple as the Poison Control number.

Kevin: looking at educating them better on how things work and how 9-8-8 should integrate with 9-1-1. It is too early at this point, there will be committees that this will be an appropriate time to provide the education. They are not going down a 'bad' path, it's not just the time yet.

**EMS COMMITTEE** Still working on the draft language that the Bureau of EMS to address the charges for backgrounds, etc.

### **NEXT MEETING**

July 21 at 10:00

### **11. MOTION TO ADJOURN**

Motion to adjourn: Karl