

**The Meeting of the Utah Communications Authority's PSAP Advisory Committee  
Wednesday, July 21, 2021 10:00 A.M.  
Meeting Location: Telephone Conference Bridge**

***Meeting Minutes***

**1. WELCOME**

Meeting was called to order at 10:00 hours by Chairman Kevin Rose

**2. ROLL CALL – PSAP ADVISORY COMMITTEE MEMBERS**

Shelley Peterson-Excused

Justin Grenier-Present

Neil Johnson-Present

Karl Kuehn-Present

Beth Todd-Present

Jack Walkenhorst-Present

Alicia Gleave-Present

Kevin Rose-Present

Travis Trotta-Present

**3. MOTION TO ACCEPT MINUTES FROM JUNE 9, 2021 PSAP ADVISORY BOARD MEETING**

Motion: Approve June 9, 2021 meeting minutes made by Beth Todd

Second: Justin Grenier

Vote: The motion passed with all in favor.

**4. ESINET/CPE PROJECT UPDATE – MELANIE CRITTENDEN**

**Region 1** - VECC and SLC911 had their Admin & TTT training. Bountiful was due to cutover June 28 however VESTA and Motorola found some network concerns and postponed the cut for 4-weeks to perform more detailed tests on the network. We have been notified that everything is checked and they will move forward with the call handling cutover dates that were set: Bountiful 7/28, Weber Area 9-1-1 8/3, VECC 8/11, SLC9-1-1 8/18, DPSSLC 8/24, U of U 8/26. Router migrations set to begin 9/21.

**Region 2** – Training scheduled for first week of August at SLC DPS. All primary circuits complete, secondary are being worked on. Call handling cutover dates starting August 31 with router migration beginning approximately October 26.

**Region 3** – Training slated for 9/7 and circuits are being processed. Call handling cutovers begin 9/28 timeframe with router cutover 11/30 timeframe.

**Region 4** – Equipment verification and circuit ordering has taken place. Training is slated for 10/4 timeframe. Call handling cutovers begin 10/12 timeframe with router cutover 1/4/2022.

**Region 5** – Equipment verification and circuit ordering has taken place. Training is slated for 11/1 timeframe. Call handling cutovers begin 11/15 timeframe with router cutover first part of February

Other work:

Presentation on ALI to MSAG scrub. Will be working with the MSAG directors and Data Masters to get them corrected before migration. Just a few minor errors and verification.

Reaching out to bordering states to allow ALI to be transferred across stateliness.

Deadline for completion March 31, 2022.

#### **5. 9-8-8 COMMISSION UPDATE – KEVIN ROSE**

Meeting regularly past several months about what it would look like and if they need to join the ESInet. Became apparent there is not the need for them to be on the ESInet now, but potentially in the future if guided that way by FCC rule. Focusing now on the MCOT teams and how they should be dispatched. (i.e. through one statewide call center or through PSAPs) Made a successful presentation of our model and having the PSAP make the calls.

#### **6. EMS COMMITTEE UPDATE – KEVIN ROSE**

Changing the EMD from a license. Effects how we register with the Bureau of EMS and the backgrounds that they did for us. Approval for the NPS standard for the EMD software/protocol. All three vendors being used in Utah meet those standards.

## **7. R174-1 CONSOLE ALLOCATION FORMULA – KARL KUEHN**

Did have a very productive meeting. A potential formula needs to be revisited to determine if it will fit long-term. Do not want to do anything that would be unfair to any center, large or small. The problem is there are two very different styles within the state: dedicated call takers and everyone does every task all the time. Makes it difficult to define a call taker vs. dispatcher position. Should be able to finalize that before the next meeting.

## **8. EXPIRING COMMITTEE MEMBER TERMS**

Everyone is reappointed or scheduled to be reappointed at the next Executive Board Meeting.

## **NEXT MEETING**

Would like to have input on how to add/modify the UCA Region areas. Submit those to your representative of the PSAP Advisory Committee.

Sept 1 at 11:00

## **OTHER BUSINESS**

Beth: Is there a way to get all of the dispatch radio identifiers in a list. This will allow mutual aid units to call the correct dispatch center instead of a generic 'dispatch' call over the radio.

Nothing put together now, Beth will organize that and be reaching out to all of the centers to compile the information.

## **11. MOTION TO ADJOURN**

Motion to adjourn: Beth Todd