



PSAP Advisory Committee Meeting  
Approved Meeting Minutes  
November 8, 2023

**Welcome - Neil Johnson**

**Roll Call – Committee Members**

Neil Johnson - present  
Karl Kuehn - excused  
Kevin Rose - present  
Alicia Gleave - present  
Justin Grenier – present  
Travis Trotta – present  
Lisa Kehoe - present  
Jeremy Hales - present  
Wally Pershon- present

**Approval of October 10 minutes**

Motion: Travis Trotta  
Second: Justin Grenier  
Passed Unanimously

**UCA Update from UCA Executive Director, Tina Mathieu**

Presented yesterday in general meeting

**Report on P25 Project from UCA Radio Division Director, Phil Krebs**

Presented yesterday in general meeting

**Report from UCA Interoperability Division Director, Michael Veenendaal**

Presented yesterday in general meeting

**Report from 911 Division Director, Melanie Crittenden**

Presented yesterday in general meeting

**P25B/U Radio Data Request, Melanie Crittenden**

Sent out request for back up radios at each of the PSAPs. Will be reaching out again next week. If the answer is "I Don't Know" then we need to know that as well. A couple of options are available and where the equipment is located. 1st question is do you have VHF? They only have a certain set up available for VHF

**PSAP Training Options for 2024, Melanie Crittenden**

CTO class, Supervisor class, and Manager/Director class. Received two quotes from two companies. Some classes were on site and some were online. What is the PSAP group looking for? There is a maximum of 25 people per class. Do we need to look at different scopes, timelines? With UCA we would have to look at having one attendee per PSAP and have the option to purchase additional seats. But we have to consider procurement rules. Need to have the classes. The CMCP course has no availability until 2025, she has requested to be on the waiting list for that class in person. In-person classes are much better for interaction, because online classes the attendee can be interrupted and pulled in multiple directions. Northern and Southern class options will allow more attendees and less travel.

**911.utah.gov Website Assistance Request, Melanie Crittenden**

A lot has been completed on the radio side but I have reached the end of what utilizing Google searches can provide. This information will be for the public access site and I need help to find those things that I can't find another way. We really want it published so that the public can use it.

**Good of the order. Open discussion**

Capt. Trotta – The DPS Commissioner's office is requesting information sharing from the CAD and notification requests to go to SIAC for school shooting events. In some communities, especially rural areas, resources are depleted immediately and it would be nice to have a quick response in sending additional resources. SIAC would begin looking at the origins, investigations, and possibility of the threat to spread. It's understood that not every center has CAD driven automatic notification systems but I will send the notification information out to the group.

Phil Krebs – On 11/17 the PSAP/PSAC teams call will be reviewing the second part of the console configuration meeting. 22 people are on that call from members of both of those committees. A notice has been sent out to those members

Justin – I have obtained wage information from many dispatch agencies across the state. I can share all the data that was shared with me. We are needing to set the standard of what wages dispatchers need to be at.

**Next Meeting Date: TBD**

**Motion to Adjourn**

Motion: Jeremy Hales