



**The Meeting of the Utah Communications Authority’s Public Safety Advisory Committee**  
**Location: Via WebEX remote meeting**  
**Tuesday, November 17, 2020**

***Meeting Minutes***

**BOARD PRESENT**

- Jim Miguel
- Tom Ross
- Tracy Glover
- Mike Mathieu
- TJ Brewer
- Rob Nelson
- Captain Trotta

**BOARD ABSENT**

- Gary Giles
- Andy Smith
- Brian Nielson
- Darin Adams
- Mike Phillips
- Justin Grenier

**1. WELCOME**

By Jim Miguel, welcomed those in attendance and called the meeting to order at 9:45 am.

**2. Roll Call**

- Jim Miguel-Present via WebEx
- Tom Ross-Present via WebEx
- Tracy Glover-Present via WebEx



Mike Mathieu-Present via WebEx  
TJ Brewer-Present via WebEx  
Rob Nelson-Present via WebEx  
Captain Trotta -Present via WebEx  
Gary Giles-Not present  
Andy Smith -Not present  
Brian Nielson-Not present  
Darin Adams -Not present  
Mike Phillips-Not present  
Justin Grenier-Not present

### 3. APPROVAL OF MINUTES

July 7, 2020

Motion: Tom Ross

Second: TJ Brewer

Vote: The motion passed with all in favor.

### 4. Update on the administrative rule changes approved by the UCA Board effecting the radio system. (Mike Mathieu)

Deputy Director Quin Stephens reported on Mile Markers, access to public radio system, information to vendors, and the CAD funds.

Jim Miguel reported on the Division of Administrative rules website and the June draft of the Administrative rules.

### 5. DISCUSSION ON END USER EQUIPMENT FUNDING. (Jim Miguel)

Jim Miguel reported on Emergency service fee, expenses with expansion, possibility of money left over down the road, the need to have a discussion in 2022 how to fund end user fees.

Tom Ross reported on the fees on phones, remaining funds being dispersed.

Director Dave Edmunds and Deputy Director Quin Stephens responded to this.



Chief Miguel reported the fire departments with limited funding without the ability to purchase needed portable radios.

Chief Miguel suggested asking the board for help

Tracy Glover Do research?

Chief Miguel- Would members of the committee formulate a questionnaire about this issue in hopes to quantify the problem.

Tracy Glover- suggested to make the questionnaire and send it out to all participating entities.

Deputy Director Quin Stephens suggested working with PSAP directors.

Motion: Tom Ross made a motion to send the survey out to all Radio users with equipment needs and the time frame to gather.

Second: Tracy Glover

Motion passed with all in favor.

6. Discussion on end user ordering/purchasing plan with equipment vendors. (Jim Miguel)  
Jim Miguel asked Motorola and L3 Harris to begin working on the logistics for ordering, attempting to reach maximum discount threshold of 65%
7. **DISCUSSION FROM THE COMMITTEE MEMBERS**  
Nothing to report
8. **GENERAL PUBLIC COMMENTS**  
There was none
9. Next Public Safety Advisory Committee Meeting date: January 12, 2021 at 2:00 pm.
10. **MOTION TO ADJOURN**  
Vote: The motion passed with all in favor  
Meeting adjourned at 10:51 am.