

**The Meeting of the Utah Communications Authority's Public Safety Advisory Committee**  
**Location: Via WebEx Remote Meeting**  
**Tuesday, April 13, 2021 2:00 p.m.**  
**Meeting Minutes**

**1. Welcome – Colonel Mike Rapich**

**2. Roll Call**

Board Present:

Jim Miguel  
Andy Smith  
Darin Adams  
Tracy Glover  
Mike Mathieu  
Mike Phillips  
TJ Brewer  
Rob Nelson  
Mike Rapich

Board Absent:

Gary Giles  
Brian Nielson  
Jason Davis  
Kevin Rose

**3. Approval of January 26, 2021 Meeting Minutes**

Motion: Jim Miguel

Second: TJ Brewer

Vote: The motion passed with all in favor

Dave Edmunds introduced the next items on the agenda. He was asked to have his division directors attend the committee meetings on a regular basis to give updates that might be helpful. He also gave a quick overview of general items going on at UCA. P25 Project has moved ahead rapidly, received factory acceptance for most of the equipment for that project, including 8 core and about 60 RF sites. Those will be implemented fairly quickly. They will not be open to the general public. Installation will occur quickly and continue over the next couple of years. They continue to do civil remediation for the sites, making sure everything is prepared for the P25 upgrade. Continue to move forward with NG911 Project. All PSAP Directors are aware of pitfalls, but that project is rolling forward. When the system is done, it will be innovative, but the technologies are only as good as the providers that provide the cell phone service in any given area. The PSAPs are preparing themselves for the P25 and NG911 migrations.

**4. Report from Interoperability Division – Gordy Coles**

**a. Training and Strategy Review**

For the past couple years they have been doing radio training (operation of and high level overview of how to use the radio system) on a twice a year basis. They are now doing those quarterly. You can find a calendar of those on the UCA website. Go to the main page and scroll down to find the "Training" box, click on that to open a Word doc with calendar of all training offered along with the WebEx link. Radio

Training - the operation of radio and a high level overview of how to use the radio system, how to move off of primary channel to regional channel. Interoperability Training – more focused on the use of the interoperability channels in radio, how and when to use. They are also holding a PSAP Interoperability Exercise on May 19, all centers have been invited. This is a mandatory training. Training dispatchers on interoperability channels and how to coordinate those with other agencies. Tabletop / Field Training Exercise will be built into this.

ACTION ITEM: Make sure groups we represent are aware of these available trainings. They can be found on the UCA website [here](#). They are also listed in the last newsletter, and will be sent out to the committee.

ACTION ITEM: James Baker will reach out to Capt. Trotta to set up training with the centers in regards to interoperability with bordering states.

**b. Committee Concerns or Suggestions**

None

**5. Report from Radio Division – Brad Morris, Harold Clements, James Baker**

**a. Questions/Concern with P25 Deployment**

Brad Morris - Radio Division is always faced with challenges, delays due to the moratorium on building permits and land grants from the BLM and Forest Service and federal agencies. Good news, they are making progress on that, should start to see some of those within 30 days. Discussed an incident they had in Rich County where they were not able to page out. They found that a Sinclair gas station in Laketown had a Motorola radio keyed up which was preventing dispatch to broadcast. Keeping up with older equipment, making sure system is robust so we don't experience outages. Haven't had any major outages to report, minimize downtime. Implementing alarm system for radios which is an extra tool to help them mitigate outages. Working diligently to bring sites online: Book Cliffs site (Grand and Uinta Counties) almost complete, Black Hawk site (Price, Carbon) still working on power with Rocky Mountain Power, Beaver Canyon site (Eagle Point ski resort) also waiting for power. These sites will be able to support the P25 update when it is ready for install.

Brad answered several questions from the committee including one about the 800 System being able to handle paging, and gave an update on the Henry Mountain site. He gave clarification for requests of service - use the website and it will direct it to the correct person/department. He Addressed coverage issues in Brianhead, and discussed issues in Weber County and improving coverage.

Harold Clements – Presented slides to give an overview and progress of the P25 Project, along with an upcoming schedule of work to be done. There was also a discussion on L3 Harris and the pricing deal on equipment.

**6. Review of Radio and Interoperability Strategic Plan(s) – Dave Edmunds**

**a. Draft(s) to be distributed for review before meeting**

UCA re-evaluates the strategic plan on a yearly basis and the committee's input is invaluable. Discussions already have covered it, no further input was given from the committee.

Motion: Mike Mathieu

Second: Rob Nelson

Vote: The motion passed with all in favor, good support from the committee

**7. PSC Current Vacancies**

There are some vacancies on the committee and some positions that need to be reappointed. UCA will handle that as far as getting the new appointment letters.

**8. P25 XTS / XTL Flash Updates**

That will be concluded at the end of the month. James Baker gave an update. Added directions on how to physically get the flash code out for service mode onto the website.

**9. Update on First Responder Network in Utah**

Tracey Murdock gave a brief intro and update. She works for FirstNet Authority and her job is to work with Utah and make sure that all Public Safety stakeholders are aware of what FirstNet Authority is. She represents the broadband and the critical mobile data with cell phones. She looks forward to working with everyone. There was a brief discussion on 5G integration.

**10. Remaining 2021 Meeting Schedule**

The committee is required to meet 4 times a year and this is the second meeting of 2021. Colonel Rapich would like to meet every other month to help better understand the issues and help end users. No objections. Mike Mathieu and Tracy Glover spoke to their support, as well as UCA staff. We will send out two dates in June so all committee members can weigh in on their availability.

**\*Update – Next meeting will be held on June 8 at 3:00 pm**

**11. Action/Follow-up Items for Committee Members**

- a. Interoperability Training – make sure the groups we represent are aware
- b. Distribute End User Maintenance Guide for radios
- c. End of the month flash update deadline
- d. Vacancy letters

**12. Round Table**

If you have any items for the next meeting's agenda, send email to Colonel Rapich or Chief Mathieu.

**13. Meeting adjourned at 3:28 pm**